

## Colorado Energy Office Benchmarking RFP Addendum

The Colorado Energy Office (hereinafter called the “State” or “CEO”) is coordinating with the City and County of Denver (Denver) on this Request for Proposals (RFP) to provide an option for the State to contract with a Vendor to provide administration of a statewide benchmarking and building performance standards program. This statewide program will require commercial buildings 50,000 square feet or larger to report their 2021 calendar year energy usage to the State by December 1, 2022. Subsequent calendar year reporting will be required by June 1 of each year. Building owners will have to comply with building performance standards beginning in calendar year 2026.

CEO is the lead state agency for administering this program. There are an estimated 8,000 to 8,300 buildings that would be covered under the statewide statute. Approximately one-quarter to one-third of those buildings are located in Denver, Boulder, or Fort Collins, which already have established benchmarking programs. The Vendor that manages the statewide program will need to create processes to integrate with other benchmarking programs in Colorado to ensure streamlined data gathering and sharing. Building owners should only have to report to one entity while ensuring compliance with more than one jurisdiction.

The State’s program management needs match closely with Denver’s requirements. However, the main difference is that much of the scope of work for Denver relies on existing and established program and processes, whereas the State needs to develop its program from the ground up. Another difference is that the Vendor will need to work with and build relationships with building owners and utilities across Colorado in order to facilitate energy usage data transfer and compliance. The scope of work for launching the statewide benchmarking program includes developing the database of covered buildings and owners; designing a program brand / name, logo, and program materials and resources; creating compliance processes; conducting outreach and training for building owners and utilities; staffing a help center; managing compliance and reviewing exemption and waiver requests; tracking compliance on a dashboard; ensuring data accuracy; designing, compiling and distributing scorecards to building owners; and developing and updating a public listing and map of building benchmarking data.