

Questions and Answers for NASEO-2026-RFP-010

July 7, 2026

NASEO received the following questions on its Request for Proposal for the NASEO Online Training on Electric Regulatory Constructs and Engagement for State Energy Offices (Solicitation Number NASEO-2026-RFP-010):

1. **LearnWorlds Platform**

- a. **Are you set on using LearnWorlds, or would another platform be acceptable?**

NASEO uses LearnWorlds for other trainings and will use LearnWorlds for this training. If the subcontractor has experience with another platform that may be transferrable to the LearnWorlds system, please indicate that in the proposal.

- b. **Does NASEO envision LearnWorlds primarily as a one-time course delivery platform, or as a long-term learning ecosystem that will host future training programs? Are there any plans to expand the LearnWorlds environment with additional learning paths, certifications, or audiences that the selected vendor should consider when designing the solution?**

NASEO plans to use LearnWorlds for this and other potential training programs in the long-term, however this is not something a proposal needs to outline.

- c. **To what extent is NASEO looking for recommendations on optimizing LearnWorlds features and functionality beyond the minimum requirements outlined in the RFP? Is NASEO looking for strategic guidance on LearnWorlds governance, scalability, and platform best practices as part of the engagement, or should the proposal focus strictly on the deliverables defined in the RFP?**

NASEO is only looking for recommendations or strategic guidance that would be pertinent to this training.

- d. **What level of knowledge transfer and administrator enablement does NASEO expect so that internal staff can independently manage and update the LearnWorlds platform after project completion?**

NASEO staff is familiar with LearnWorlds and would only expect limited knowledge transfer. NASEO staff will retain administrator privileges but will expect the subcontractor to have enough familiarity with Learnworlds that knowledge transfer and content upload is smooth.

- e. **Are there any existing LearnWorlds configurations, branding, user roles, or administrative workflows that the selected vendor should align with?**

NASEO has NASEO-specific branding and configurations in LearnWorlds that will be shared with the selected subcontractor.

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- f. **Does NASEO anticipate any future integrations with external systems (e.g., CEU providers) that should influence the proposed LearnWorlds architecture?**

Not at this time, but if your organization has experience with CEU accreditation, please indicate so in your proposal.

2. Components and Content of Regulatory Training

- a. **Could you please describe the level of detail you are expecting the training modules will cover? Perhaps one way to describe that would be to estimate the amount of time you expect it would take a course participant to complete each module. If you have other ways of describing the level of desired detail, that would also be welcomed.**

We anticipate that each module will take approximately 1-2 hours to complete. Proposals should specify how long they would suggest each module to be. The training should comprise different learning activities, including but not limited to e-books, videos, narrated text, interactive activities, knowledge checks, etc.

- b. **Approximately how long should the videos for each module be? For example, do you expect the consultant to cover all of Module 2 (Module 2: Rate Design Principles and Policy Implications) in four 15-minute sessions (for a total of one hour)? Or twelve 15-minute sessions (for a total of 3 hours)?**

There is no set time we expect the videos to last, videos might also not be appropriate for every module. See the answer to question 2a.

- c. **For Module 1, how in-depth do you envision the coverage of utility regulatory frameworks to be? For example, should the performance-based regulation topic videos last 1-2 hours and cover different approaches to escalating revenues in multi-year rate plans, as well as emerging topics in performance incentive mechanisms? Or is a high-level (10-15 minute) discussion of performance-based regulation sufficient?**

The training should allow State Energy Office staff to understand concepts such as performance incentive mechanisms and their implications for state energy policies.

- d. **For Module 2 on Rate Design, how in-depth would you like the coverage of cost of service studies and cost allocation to be? For example, would you like for the consultant to spend 1-2 hours covering many or all of the different production cost allocation methods, or simply provide a 10-15 minute overview of cost of service studies and cost allocation?**

See answer to question 2c.

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- e. **For Module 4, what topics do you expect the training to cover with respect to a rate case? For example, which of the following topics should the training cover in terms of what to look for in filings and key data sources: (a) rate design, (b) cost allocation, (c) revenue decoupling, (d) performance-based regulation, (e) cost of capital, (f) prudence of utility investments (distribution and generation), (g) load forecasting, (h) depreciation, (i) revenue requirements, and (j) performance incentive mechanisms?**

All topics should be covered with a focus on the policy relevance.

- f. **For Module 4: Understanding Utility Filings and Data, can you please clarify what is covered or intended by "and Data", or more specifically what types of data you have in mind for the bullet: "Issuing data requests and discovery: how to identify data gaps, formulate effective data requests, and interpret utility responses."**

All data that is presented in proceedings at the Public Utility Commissions, for example load forecasting data from utilities or interconnection requests.

- g. **In Task 2, is there a reason Knowledge, Skills, and Abilities are capitalized in the second bullet "Develop relevant Knowledge, Skills, and Abilities"?**

Knowledge, Skills, and Abilities (KSAs) are capitalized because they refer to the same framework as the hiring concept. NASEO hopes that the information conveyed through the training enhances discrete State Energy Office staff capabilities in all three areas. For the purposes of this training, KSAs can also be considered qualitative objectives that learners will possess upon completion.

- h. **How do you envision this training working with the NARUC rate school, if at all?**

We view the NARUC rate school as complementary, in-depth training specifically for staff at a Public Utility Commission. For staff at policy-focused State Energy Offices, it is important to understand regulatory proceedings and utility filings, but in the context of state energy policy setting and implications, rather than in setting rates, hence NASEO's reason for separate, albeit complementary training.

- i. **Do you have states in mind for the case studies within Task 3?**

NASEO will have suggestions for case studies for the selected subcontractor but will also look for potential suggestions from the selected subcontractor (and welcomes suggestions in the proposal).

- j. **Are there other online courses that you think are potentially good models for the format and structure of this curriculum?**

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Not at this time, but we would welcome any examples in the proposals from the subcontractors.

3. Budget and Funding

- a. Does the funding for this work have any requirements regarding the location (especially inside or outside of the United States) of the subcontractor or its team members?**

Yes - all team members have to be US citizens residing in the United States.

- b. Regarding the budget justification spreadsheet: Is it sufficient to use sheet "f. Contractual" because we would be subcontractors to NASEO? Would we be a "sub-recipient" or a "contractor"? (If we or our partners could be either one, how would that be determined?) It would be preferable to us to detail our budget based on our competitive commercial rates, rather than using sheets "a. Personnel" and "b. Fringe" to detail our costs.**

The subcontractor would be a sub-recipient and should use sheets a and b of the budget worksheet.

- c. Page 8 of the RFI states that "The underlying terms and conditions of the funding agreement between DOE and NASEO will be provided to the subcontractor and incorporated in the awarded subcontract." Could you please provide the terms that you expect would be incorporated in the awarded subcontract?**

DOE's general special terms and conditions are [available online](#). This is the template the procurement offices use when putting together individual award documents, however there may be some variations in numbering for the NASEO funding agreement and there could be additional terms that are added or some that are deleted at the discretion of the contracting officer. NASEO will share its underlying terms and conditions with the selected subcontractor.